

Lake Pend Oreille School District #84
Minutes of Board of Trustees Regular Meeting #409
Sagle School, Sandpoint, ID
September 22, 2009

CALL MEETING TO ORDER

Chairman Pfeifer called the meeting to order at 5:32 PM. A quorum was established with Trustees Vickie Pfeifer, Mindy Cameron, Steve Youngdahl and Ashley Aumick present. Also present were Supt. Dick Cvitanich, Clerk Julie Menghini, Assistant Administrator Doug Olin, Principals Marshall Mayer, Becky Kiebert, Sherri Hatley, Sandy Maras, Assistant Principal Penny Tenuto and some staff members.

Tour of the Sagle Construction Project – Supt. Cvitanich introduced Principal Marshall Mayer to Board members. Mr. Mayer welcomed the Board to Sagle School and explained that some of the things they will not be able see on the tour are the new boiler, new water heaters, and the new fire alarm system and related improvements. At 5:34 PM, Chairman Pfeifer recessed the meeting so those present could take a tour of the construction area, which was led by Mr. Mayer.

OPEN SESSION

Chairman Pfeifer reconvened the meeting at 5:54 PM. She led the Pledge of Allegiance. She stated there was a correction to the HR Report that was included with the packet. She also stated that it would be necessary to have Executive Session at the end of the meeting to address a potential legal issue that just came to the attention of the Superintendent that morning.

Introduce New Trustee Zone 1 - Chairman Pfeifer introduced Zone 1 Trustee Ashley Aumick from the Hope and Clark Fork area and welcomed her to the Board. She noted that she was appointed to the Board a week prior and was sworn in at that time. Trustee Aumick said she was glad to be on the Board. Chairman Pfeifer recessed the meeting for 5 minutes to celebrate with cake and coffee.

PUBLIC COMMENTS

Chairman Pfeifer reconvened the meeting at 6:09 PM.
There was nobody signed up for Public Comment.

EDUCATION

Enrollment Update – Supt. Cvitanich and Business Manager Lisa Hals reported about the enrollment numbers for the beginning of the school year. Ms Hals shared information about students in the district's attempt to quantify the turnover rate of students and to find out where students go upon exiting the school district. They used SchoolMaster to gather the information and she explained the chart on the handout. She said the 7% of brand new students is the same as last year, and she noted there was a 10% increase of students exiting district schools to go to Sandpoint Charter School, there was 9% dropout rate compared to 7% last year, and a 10% drop in home school students among other statistics. There was some discussion about the different aspects of the exit information. At this time the district is down about 150 students from last year, which Ms Hals said is all secondary.

Staffing Update – Supt. Cvitanich said that when school opens they try to determine where they need additional staff. A first grade teacher was added at Sagle and a second grade teacher at Southside. Aide time was added at other elementary schools as the budget allowed. He added there was a good collaborative process among the principals who looked at the whole district and its needs, not just their own school.

H1N1 Update – Supt. Cvitanich gave information about the preparedness plans for H1N1. He said there are a lot of agencies involved in it. The preliminary plan is that seven teams of five people each will do the vaccinations in the schools. The vaccinations are not mandatory. The district will install hand sanitizer dispensers in every classroom to help with precautions to keep students and staff healthy and in school. Chairman Pfeifer clarified that the district is providing the venue for the vaccinations, but Panhandle Health is preparing the permission slips and administering the vaccines.

ACTION ITEMS:

CONSENT AGENDA

- A. *Approval of Minutes*
 - 1. *September 8, 2009 – Regular Meeting #407*
 - 2. *September 15, 2009 – Special Meeting #408*
- B. *Approval of HR Report*
 - 1. *New Hires – Certificated*
 - a. *Karin Beno*
 - b. *Bernard Gannon*
 - 2. *Change to Assignment – Certificated*
 - a. *Kathy Klein*
 - 3. *Additional Assignment – Certificated*
 - a. *Janet Hanson*
 - b. *Maril Valle*
 - 4. *New Hires – Classified*
 - a. *Beth Baillie*
 - b. *Karin Beno*
 - c. *Julie Brett*
 - d. *Carol Emerald*
 - e. *Lindy Flynn*
 - f. *Effie Gooding*
 - g. *Allan Hoblitt*
 - h. *Cindy Kiebert*
 - i. *Krista Krieger-Hurst*
 - j. *Terese Luikens*
 - k. *Nancy Schmid*
 - l. *Wanda Volz*
 - 5. *Additional Assignment – Classified*
 - a. *Lei Edstrom*
 - b. *Maril Valle*
 - 6. *Resignations – Classified*
 - a. *Alexa Matier*
 - b. *Kayla Wanous*
 - 7. *Change to Assignment – Classified*
 - a. *Zoë Mitton*
 - b. *Allison Ashley*
- C. *Approval to Go to Bid for Network Cabling at Kootenai School*

Trustee Cameron made a motion *to approve the Consent Agenda with the correction in the report for item 4.f.* Trustee Youngdahl seconded. Chairman Pfeifer asked for discussion. She explained the process for the Consent Agenda to Trustee Aumick. The vote was taken with Trustees Pfeifer, Cameron, Youngdahl and Aumick voting aye. Motion carried.

ADMINISTRATION

PLC Feedback/Data – SHS – Dr. Kiebert and Dr. Tenuto gave a report about the Professional Learning Communities that SHS has implemented. Using a PowerPoint presentation, Dr. Tenuto began with the feedback they collected from the staff throughout the sessions the previous year. She cited the model from the book *Results Now* by Dr. Mike Schmoker, which promotes PLCs, improvement in teaching and learning, and the augmentation of improved literacy skills for students.

Dr. Kiebert said every staff member read and discussed the *Results Now* book, had department meetings, and whole school discussions. Dr. Tenuto presented examples of comments from the different departments regarding the process and progress from the PLC participation last year. Chairman Pfeifer commented that when she went to the SHS Curriculum Night, at least four of the teachers mentioned the collaboration with other departments. Supt. Cvitanich believes the PLCs are laying the foundation for “being good and getting better” at SHS.

Advanced Placement Report – SHS – Dr. Kiebert shared charts and an analysis of assessment data: ACT, SAT, AP, AYP and ISAT. She believes they should have the goal of increasing the number of students taking the ACT and SAT. October 14 is “Assessment Day” at SHS. She also believes participation in AP courses increases the chances for students attending college. The school is dropping some of the Honors classes and adding more AP courses.

SHS School Wide Goals – Dr. Kiebert summarized the four goals for SHS this year: increase student achievement; increase graduation rate and post-secondary transition planning; professional development; and school-wide behavior management. She gave examples of how they will work toward the goals throughout the year.

BOARD

Approval of 2nd Reading of Policy 2395 IDLA Classes – Trustee Cameron moved *to approve the 2nd reading of Policy 2395 IDLA Classes.* Trustee Youngdahl seconded. Chairman Pfeifer asked for discussion. There being none, the vote was taken with Trustees Pfeifer, Cameron, Youngdahl and Aumick voting aye. Motion carried.

1st Reading of Series 1000 Board of Trustees Policies

- a. 1140 Vacancies – New
- b. 1420 School Board Meeting Procedure – Revision
- c. 1500 Board Meetings – New

And 1st Reading of Policy 3570 and 3570P Student Records – Revision

Chairman Pfeifer asked for discussion. Trustee Youngdahl asked about the trustee vacancies and new statutes. There was discussion about the legal requirements and procedural requirements for the Board meeting policy. The policies will be on the next agenda for a second reading and approval. Chairman Pfeifer clarified that Policy 3570 and 3570P will be in both sections 500 and 3000 until the Policy Manual is completely updated.

ANNOUNCEMENTS

Supt. Cvitanich announced that Trustees Pfeifer and Youngdahl each earned a certificate by attending a workshop on August 25 by the auditing office of Magnuson and McHugh. Chairman Pfeifer said she learned a lot from the workshop and thought they did a very good job of presenting it.

Supt. Cvitanich also announced that SHS and Northside School have earned the *Additional Yearly Growth Award for 2009*. The schools are among only 53 schools to earn this very selective honor in 2009.

Last, he announced that at Sagle, Ms Lambright had her class participate in creating classroom rules and he shared some of the likes and dislikes the students listed in their process.

EXECUTIVE SESSION

Trustee Cameron made a motion *to move into Executive Session as provided for in Idaho Code, Title 67, Section 2345, Subsections (f) litigation for the purpose of hearing information about potential litigation*. Trustee Aumick seconded.

Chairman Pfeifer took the vote. Trustees voted as follows:

Trustee Cameron	aye
Trustee Youngdahl	aye
Trustee Aumick	aye
Chairman Pfeifer	aye

Motion carried. An item of potential litigation was discussed. No final action or decision was made during Executive Session.

RETURN TO OPEN SESSION

Chairman Pfeifer reconvened the meeting in Open Session at 7:57 PM.

ADJOURN

There being no further business before the Board, the meeting was adjourned at 7:58 PM.

Attest: Julie Menghini, Clerk

Vickie Pfeifer, Chair