

Lake Pend Oreille School District #84
Minutes of Board of Trustees Regular Meeting #410
Farmin Stidwell School, Sandpoint, ID
October 13, 2009

CALL MEETING TO ORDER

Chairman Pfeifer called the meeting to order at 5:05 PM. A quorum was established with Trustees Vickie Pfeifer, Mindy Cameron, Joan Fish, Steve Youngdahl and Ashley Aumick present. Also present were Supt. Dick Cvitanich and Clerk Julie Menghini.

EXECUTIVE SESSION

Trustee Cameron made a motion *to move into Executive Session as provided for in Idaho Code, Title 67, Section 2345, Subsections (b) personnel/student*. Trustee Fish seconded.

Chairman Pfeifer took the vote with Trustees voting as follows:

Trustee Cameron	aye
Trustee Fish	aye
Trustee Youngdahl	aye
Trustee Aumick	aye
Chairman Pfeifer	aye

Motion carried. Personnel evaluations were discussed. No final action or decisions were made during Executive Session.

RETURN TO OPEN SESSION

Chairman Pfeifer reconvened the meeting in Open Session at 6:03 PM. A quorum was established with the above named Trustees present. Also present were Supt. Cvitanich, Clerk Julie Menghini, Assistant Administrator Doug Olin, Business Manager Lisa Hals, Lead Auditor Toni Hackwith, Facilities Director Sid Rayfield, School Nurse Ruth Gaw, Principal Phil Kemink, Bookkeeper Maryann Boseth and several SHS students.

Chairman Pfeifer led the Pledge of Allegiance. She welcomed all those present including several government class students from SHS. She noted there was no action necessary as a result of Executive Session and that Agenda item VIII. B. is being removed from the agenda.

ADMINISTRATION

Fiscal Year 2009 External Auditor Report – Business Manager Lisa Hals introduced Lead Auditor Toni Hackwith and personally thanked the business staff of the district, Maryann Boseth, bookkeeper; Tamara Jackman, accounts payable; and Debi Reichart, payroll specialist.

Ms Hackwith gave a PowerPoint presentation of the Auditor's Report. Ms Hackwith pointed out that the district received an unqualified A+ (clean) opinion for the financial statements, internal control over financial reporting and compliance with laws and regulations, and compliance with major federal programs. The district continues to remain in a healthy position. She reviewed and summarized the financial highlights for the district, which included passage of a plant facility levy, decrease in enrollment,

“protected” status for state funding, reliance on supplemental levies for operations, a 3% salary increase and movement for years of service for certified staff, and general fund-fund balance increase. She shared graphs and charts showing information and comparisons for revenues and expenditures.

Ms Hackwith explained why it is important to have a fund balance and she gave several reasons including protection from unnecessary borrowing, meeting uncertainties of state and federal funding, and ensuring future financial stability. She shared several more graphs showing comparisons to neighboring districts, state averages, expenditures per pupil, and transportation expenditures per pupil compared to other districts.

Trustee Cameron believes the report is very good for the district. Chairman Pfeifer said by having a healthy fund balance the district did not have to declare a financial emergency as several districts in north Idaho did. Supt. Cvitanich said they are proud of the work that is done by Ms Hals and her staff, Maryann Boseth, Debi Reichart and Tamara Jackman. Ms Hackwith said the district is the model school district.

Approval of Treasurer’s Report – Trustee Fish made a motion *to approve the Treasurer’s Report*. Trustee Cameron seconded.

Business Manager Lisa Hals gave her report. She said there are no unanticipated revenues or expenditures, though there have been some change orders related to the construction projects at Kootenai and Sagle. However, those projects continue to be under budget.

Ms Hals reported about the September 15 meeting with legislators, State Senator Shawn Keough and Representative George Eskridge, which was a discussion about the future of the state budget and related education topics. She talked about State Supt. Luna’s travels around the state to deliver his message about the budget proposal for January 2010.

Ms Hals said she is requesting the Board reconsider the budgeting process for this fiscal cycle recommending the Board put on hiatus the Board policy that mandates \$100,000 be taken from undesignated general fund balance and transfer to designated fund balance only for this year and next fiscal cycle. She recommends that \$200,000 be transferred from undesignated to designated fund. Chairman Pfeifer asked if that could be an action item for the next meeting. Ms Hals said that would be fine.

There was discussion and questions from Board members.

SHS Student Reeves asked about the difference between designated and undesignated funds. Ms Hals explained.

Chairman Pfeifer asked for further questions. There being none, the vote was taken with Trustees Pfeifer, Cameron, Fish, Youngdahl and Aumick voting aye. Motion carried.

Field Trip Discussion – Supt. Cvitanich reviewed the budget discussion from July regarding field trips. The Board had indicated that field trips would not be funded. Supt. Cvitanich said some field trips have been funded because the district had made commitments to groups in the community for student attendance. He suggests a set-aside of about \$5,000 for field trips. Trustee Cameron asked about the criteria for allowable field trips. Supt. Cvitanich explained that some would be allowed because of prior commitments and others come up in the course of the year, such as a math team that is highly successful and has an opportunity to compete in a regional competition. Some guidelines would be developed. Another example is the distance Clark Fork students must travel to participate in activities that take place in Sandpoint.

Last year the cost of non-reimbursable field trips was around \$20,000. Fund raising would need to be done for some of those field trips. Extracurricular activities are part of the supplemental levy. There was discussion about reimbursable and non-reimbursable field trips.

H1N1 Report – Supt. Cvitanich said there is a large amount of information coming from the Panhandle Health District. Nurse Gaw said the vaccinations will begin in North Idaho on Monday, October 19 and in this district on Thursday, October 22. She said all the schools have dates for vaccinations with teams of three nurses and two clerical persons. Parents can designate if they want the nasal or intramuscular vaccination. Anyone in the public may come into the schools and nobody will be turned away. There will be clinics for the general public as well. Supt. Cvitanich said there will be a certain amount of expense for the district in order that secretaries can provide organizational help.

SHS Student asked about the safety of the vaccinations when they have not been through the lengthy testing period. Nurse Gaw said it has been through a few months of testing, but there has to be a certain amount of trust.

PUBLIC COMMENTS

There was nobody signed up for Public Comment.

EDUCATION

Facilities Demo – Supt. Cvitanich said they wanted to show something from the plant facility levy that was less visible. Facilities Director Sid Rayfield and Ralph Dillard gave a demonstration of how the school heating systems are remotely controlled using computer technology. Mr. Dillard is the Heating and Ventilation Specialist for the Facilities Department. They demonstrated how they can control heating system from a central location using computer technology. Mr. Rayfield explained the efficiency and energy savings of the new systems. Board members were all impressed and appreciated the opportunity to see the demonstration.

ACTION ITEMS:

CONSENT AGENDA

- A. *Approval of Minutes*
 1. *September 22, 2009 – Regular Meeting #409*

- B. *Approval of HR Report*
 - 1. *New Hires – Certificated*
 - a. *Amy Bradetich*
 - b. *Deanna Giard*
 - 2. *Resignation – Certificated*
 - a. *Damien Gooding – Coach*
 - 3. *Change to Assignment – Certificated*
 - a. *Diane Jones*
 - 4. *Additional Assignment – Certificated*
 - a. *Kim Keaton*
 - b. *Deborah McShane*
 - c. *Julie Reister-Keaton*
 - d. *Jody Russell*
 - e. *Jayne Sturm*
 - 5. *New Hires – Classified*
 - a. *Amy Bradetich*
 - b. *Kelly Curtis*
 - c. *Aimee Baerselman-Klopman*
 - d. *Carmen Mace*
 - e. *Nicole McLain*
 - f. *Jamie Parnell*
 - g. *Justin Rickett*
 - h. *Nancy Schmid*
 - i. *Jesse Sumptner*
 - j. *Patti Visnear*
 - k. *Leslie Wright*
 - 6. *Additional Assignment – Classified*
 - a. *Dena Baker*
 - b. *Cheryl Clark*
 - c. *Diane Elliott*
 - d. *Dawn Miller*
 - e. *Danette Smith*
 - 7. *Resignations/Terminations – Classified*
 - a. *Carol Emerald*
 - b. *Alan Hoblitt*
 - 8. *Change to Assignment – Classified*
 - a. *Joyce Findlay*
 - b. *Emily Norton*
 - c. *Eileen Ransom*
 - d. *Nancy Schmid*
 - e. *Maril Valle*
 - f. *Tammy Williams*
- C. *Approval of Payment of Bills*

Trustee Cameron made a motion *to approve the Consent Agenda*. Trustee Fish seconded. Chairman Pfeifer asked for discussion. There being none, the vote was taken with Trustees Pfeifer, Cameron, Fish, Aumick and Youngdahl voting aye. Motion carried.

BOARD

Approval of 2nd Reading of Series 1000 Policies

- 1. 1140 Vacancies – New
- 2. 1420 School Board Meeting Procedure – Revision
- 3. 1500 Board Meetings – New

Trustee Fish made a motion *to approve the second reading of Policies 1140, 1420 and 1500*. Trustee Cameron seconded. Chairman Pfeifer asked for questions. There being none, the vote was taken with Trustees Pfeifer, Cameron, Fish, Youngdahl and Aumick voting aye. Motion carried.

~~Approval of 2nd Reading of Policy 3570/3570P Student Records – Revision~~ – Removed from agenda.

1st Reading of 2000 Series Policies

1. 2340 Controversial Issues and Academic Freedom, 803.2AP
2. 2341/2341P Speakers in the Classroom, 803.3BP
3. 2385 Supplemental Educational Services
4. 2410 Section 504 of the Rehabilitation Act of 1973

There was discussion about the details and language of some of the policies. There might be some minor changes for the second reading at the next meeting.

ANNOUNCEMENTS

Chairman Pfeifer announced that the November 24 meeting at LPO will start at 4:00 PM.

She also announced the Region I ISBA meeting will be held on Wednesday in Post Falls. She said she will attend and invited Trustee Aumick to go along if she was interested or available.

Supt. Cvitanich announced Aaron Gordon and his Steel Drum Band from SHS will play at the ISBA convention.

He also announced that soon the track area at Clark Fork will be finished. There is also some conversation about adding golf practice area in the vacant property by CFHS.

Trustee Cameron congratulated the SHS *Cedar Post* advisor and staff for the very professional publication. Others agreed.

Principal Phil Kemink announced that they had received the VFW Citizenship Award for KC McDonald.

ADJOURN

There being no further business before the Board, the meeting was adjourned at 7:55 PM.

Attest: Julie Menghini, Clerk

Vickie Pfeifer, Chair