

**Lake Pend Oreille School District #84**  
**Minutes of Board of Trustees Regular Meeting #415**  
**Farmin Stidwell School, Sandpoint, ID**  
**December 8, 2009**

**CALL MEETING TO ORDER**

Chairman Pfeifer called the meeting to order at 6:03 PM. A quorum was established with Trustees Vickie Pfeifer, Mindy Cameron, Joan Fish and Steve Youngdahl present. Also present were Superintendent Dick Cvitanich, Assistant Administrator Doug Olin, Clerk Julie Menghini, and Principal Becky Kiebert.

**OPEN SESSION**

The Pledge of Allegiance was led by Chairman Pfeifer.

Approval of SHS Student Request to Hold Dance Off Campus – Trustee Cameron made a *motion to approve the SHS student request to hold the winter dance off campus.* Trustee Fish seconded.

SHS Student Council representatives Graham Cole and Melinda VanDyk addressed the Board about holding their winter dance at the Sandpoint Event Center. They believe the attendance will increase by holding it off campus. Supt. Cvitanich agreed that it was a good idea.

Chairman Pfeifer asked for discussion. There being none, the vote was taken with Trustees Pfeifer, Cameron, Fish and Youngdahl voting aye. Motion carried.

**PUBLIC COMMENTS**

There was nobody signed up for Public Comment.

Chairman Pfeifer noted that an item needed to be amended for the agenda. Trustee Cameron made a *motion to amend the agenda to rescind the approval for Karen Remmetter's leave of absence because it does not require approval.* Trustee Youngdahl seconded. Chairman Pfeifer took the vote with Trustees Pfeifer, Cameron, Fish and Youngdahl voting aye. Motion carried.

**EDUCATION**

Response to Intervention Discussion – Supt. Cvitanich gave a review of the Response to Intervention process that the district is implementing this year. He explained how different types of interventions work. He also explained the resources the district has put in place including writing a grant, hiring a director to oversee it and the AIMSweb assessment tool. He showed the book, *Pyramid Response to Intervention*, that they are using for a book study with almost every principal in the district. This is one of the only districts in the state that is taking it on district wide. Supt. Cvitanich stressed the State Department of Education advises moving slowly.

Dr. Kiebert talked about how the process works at the secondary level. She mentioned the types of supplemental services that are used at the different tiers. There was discussion about data management and assessments for students. Chairman Pfeifer noted

that it is not a program but rather a systemic process. Dr. Kiebert pointed out that the overall philosophy is that nobody fails and to help every child be successful. Chairman Pfeifer added that there needs to be fidelity to the core curriculum in order to help RTI be successful.

**ACTION ITEMS:**

**CONSENT AGENDA**

- A. *Approval of Minutes*
  - 1. *November 24, 2009 – Regular Meeting #414*
- B. *Approval of HR Report*
  - 1. *New Hires – Classified*
    - a. *Chris Butler*
    - b. *Keith Kirscher*
    - c. *Lisa Wagner*
  - 2. *Additional Assignment – Classified*
    - a. *Dinah Gaddie*
    - b. *David Moore*
    - c. *Jan Rudeen*
  - 3. *Resignation – Classified*
    - a. *Lisa Martin*
  - 4. *Change to Assignment – Classified*
    - a. *Ben Edstrom*
- C. *Approval of Payment of Bills*
- D. *Approval of Fiduciary School Fund Activity*
- E. *Approval to Sell Surplus Bus*
- F. *Approval of Bus Purchase Recommendation*
- G. *Rescind Approval of Leave of Absence for K. Remmetter*

Trustee Fish made a motion *to approve the Consent Agenda*. Trustee Cameron seconded. Chairman Pfeifer asked for discussion. There being none, the vote was taken with Trustees Pfeifer, Cameron, Fish and Youngdahl voting aye. Motion carried.

**ADMINISTRATION**

Approval of Treasurer's Report – Trustee Fish made a motion *to approve the Treasurer's Report*. Trustee Cameron seconded.

Business Manager Lisa Hals was not able to be at the meeting, but she gave a written narrative to the Board members with highlights about the Treasurer's Report. Trustee Youngdahl asked about the construction budget. Supt. Cvitanich talked about the range of dollars under budget they believe are. Facilities Director Sid Rayfield will report to the Board in January.

Chairman Pfeifer asked for questions. There being none, the vote was taken with Trustees Pfeifer, Cameron, Fish and Youngdahl voting aye. Motion carried.

Construction Report - Supt. Cvitanich gave an update of the Kootenai and Sagle construction projects. He noted that the Sagle staff will move into the new wing and the Kootenai staff will move into Phase I over winter break. The meeting was moved into the Tech Lab for a demonstration of the district website and to see the construction slide

show that is posted on it. There was some discussion about the use of the portables at those sites.

## **BOARD**

Approval of Wellness Policy Revisions – Mr. Olin pointed out the revisions comply and align with standards. This district has been selected for a review and the committee went over the changes and alignments in the policies. He explained a recommended change from what was included for Policy 8250. Supt. Cvitanich went through Policy 8200 and made suggestions including typos and some changes in language.

Trustee Cameron moved they *approve the Wellness Policy revisions with the changes that were discussed*. Chairman Pfeifer asked for further questions. There being none, the vote was taken with Trustees Pfeifer, Cameron, Fish and Youngdahl voting aye. Motion carried.

1<sup>st</sup> Reading of Financial Management Policies – Supt. Cvitanich said that Business Manager Lisa Hals would be at the next meeting in case they have any questions.

## **ANNOUNCEMENTS**

Trustee Fish announced that through the Safe and Drug Free Schools, Debbie Stallcup said that four of her students in JDC had written letters to and received a letter back from President Obama. She also told about a program with the probation officer, Ron Stolz who initiated the opportunity for students on probation to train dogs and make them adoptable. Graduation for the dogs will be on December 17.

Supt. Cvitanich announced that a Strategic Plan Fast Facts sheet was prepared and they were given a copy. Suggestions for improvement of the handout will be welcome.

Dr. Kiebert announced that the initial results from the school wide testing day are back. She said the preliminary results are that the 9<sup>th</sup> and 10<sup>th</sup> grades scored above the national average in every area for all students.

She also pointed out that the POAC and Human Rights art will be displayed and the winter band concert will be right afterward on Thursday evening.

Supt. Cvitanich said Dr. Kiebert will be in charge of the district on Friday when he and Mr. Olin are both out of town.

## **ADJOURN**

There being no further business before the Board, the meeting was adjourned at 7:12 PM.

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Attest: Julie Menghini, Clerk

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Vickie Pfeifer, Chair